



**Kankakee ECDA
Community Advisory Board
January 7, 2026, 12:00 p.m.
Council Chambers, 385 E. Oak St.**

Regular Meeting Minutes

The regular meeting of the Community Advisory Board (“Board”) of the City of Kankakee’s Economic and Community Development Agency (“ECDA”) was called to order by ECDA Assistant Director Miya Petitgoue on Wednesday, January 7, 2026 at 12:01 p.m. in the Council Chambers, proper notice having been given to the public and Committee members. There were no public comments. The following Board members were present: Roderick Sessions (1), Paula Robinson (4), Zelma Evans (6), and Nettie Williams (7). Asst. Director Miya Petitgoue recognized a quorum was present.

Assistant Director Petitgoue asked the Board to review the December 3, 2025 regular meeting minutes, which had been made available to the Committee in advance of the meeting. Board Member Williams requested clarity on when the board packet was set via email and Assistant Director Petitgoue clarified it was emailed Wednesday, December 31, 2025 and again on the morning of the meeting. **Upon a motion by Board Member Robinson and seconded by Board Member Evans, the Board voted on a voice vote to approve the meeting minutes from December 3, 2025.**

Board Member Pay Coy (3) joined the meeting.

Assistant Director Petitgoue presented the ECDA report to the Board. In 2025, there were forty-five (45) completed housing rehabilitation projects and currently 31 active projects within the Housing Rehabilitation Grant Programs. ECDA Waitlists still remain closed for the foreseeable future and currently has 172 households on the general waitlist. 2026 goals are being established to close out the Healthy Homes Production Grant Program, as this is a program that ECDA did not receive additional funding for and HUD is not expected to refund future programs. Asst. Director Petitgoue explained that the City of Kankakee is in negotiations with HUD’s Office of Lead Hazard Control and Healthy Homes (OLHCHH) for a new 2025 Lead Hazard Control grant that would extend this program for three (3) years. Board Member Sessions asked how the wait list was divided between the programs. Assist. Director Petitgoue clarified that all programs pull from the waitlist based on grant program availability. It was explained that the ECDA Managers facilitated which program best fits the home once inspection is completed.

CDBG Public Service funds for the 2025-26 Program Year are able to draw down funds for receipts dated May 2025 through April 2026. Agencies are required to complete a Quarterly Report by February 18, 2026 and that will provide a better understand of where each program is at. Currently no program funds have been drawn down. Agencies will need to serve 51% of the population listed in their Grant Agreement to draw funds. The schedule for the 2026-27 Program was reviewed. Social Service Agencies wanting to apply were required to participate in a mandatory informational session in December to receive the application packet. ECDA received 11 letters of intent from agencies interest in participating in the program. Applications are due in person on January 16, 2026 and eligible applications will be submitted to CAB Members by January 23, 2026 for review. The Public Hearing for CDBG Public Service will take place at the February 4, 2026 Community Advisory Board

Community Advisory Board Members: Roderick Sessions (1), Ximena Ramirez (2), Pat Coy (3), Paula Robinson (4), Doug Young (5), Zelma Evans (6), Nettie Williams (7)

Meeting – this meeting will be longer than standard CAB meeting. March’s CAB Meeting will include a deliberation of CDBG Public Service Allocations to submit to City Council’s Community Development Committee. Assist. Director Petitgoue clarified that though we have not received our allocation amount from CDBG for this program year, we are anticipating it to be the same as previous years.

The Private Security Incentive Program (“PSIP”) is actively accepting applications. ECDA processed 55 applications for this program in 2025, spending \$10,493.70. There are \$7,367.92 remaining funds going into 2026. Board Member Coy asked if there were any adjustments to the program guidelines. Assist. Petitgoue clarified that the program guidelines are still the same and that the program will only pay for the camera or light fixture but not the installation or mounting system.

ECDA continues to promote its office’s programs through social media outreach (1,507 Facebook followers and 418 Instagram followers) and electronic newsletter (656 subscribers). ECDA will be hosting a Contractor Recruitment Informational Session on January 22, 2026. This is an annual meeting that ECDA hosts to grow their contractor pool for the Housing Rehabilitation Programming. Community meetings for January include the Kankakee County Community Outreach Leadership Team (KCCOLT) meeting, Central Illinois Continuum of Care Meeting, Success by 6’s Coalition Meeting, and KAN-I-Help Info Policy Council Meeting. Assistant Director Petitgoue clarified that there was not an Economic Development Meeting held in December, so no updated was provided for the Economic Development Work of the department.

Under Old Business, the Board reviewed the adjusted goals for the Community Advisory Board in 2026. **Upon a motion by Board Member Evans and a second by Board Member Sessions, the 2026 Goal Structure was approved with 5 yes, 0 no.**

Under New Business, there was a discussion about the requested review of the “Member at Large” change to the By-Laws. Assist. Director Petitgoue communicated that the Community Development Committee did not take action on this request but did express concerns that this change might only make a quorum more difficult since it will increase that expectation. Additionally, there was a discussion around the meeting time for 2026. After review, it was decided that the Community Advisory Board Meetings stay as voted in December 2025 – First Wednesday of each month at 12:00 PM. There was no action needed.

Under New Business, Assistant Director Petitgoue communicated that she would be coordinating scheduling headshots of CAB Members and provide guiding questions for bios.

Under CAB Comments, Board Member Coy announced the West Side Garage Sale Days for 2026 that he is coordinating within the neighborhood. Those dates are scheduled for the first weekend in May 2026.

Upon a motion by Board Member Coy and seconded by Board Member Sessions, the Board voted via voice vote to adjourn at 11:44 p.m.

The next meeting of the Committee will be Wednesday, February 4, 2026 at 12:00 PM.

Respectfully Submitted,

Miya Petitgoue

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