



**Kankakee ECDA  
Community Advisory Board  
February 4, 2026, 12:00 p.m.  
Council Chambers, 385 E. Oak St.**

**Regular Meeting Minutes**

The regular meeting of the Community Advisory Board (“Board”) of the City of Kankakee’s Economic and Community Development Agency (“ECDA”) was called to order by ECDA Assistant Director Miya Petitgoue on Wednesday, February 4, 2026 at 12:01 p.m. in the Council Chambers, proper notice having been given to the public and Committee members. There were no public comments. The following Board members were present: Pat Coy (3), Paula Robinson (4), Doug Young (5), and Nettie Williams (7). Asst. Director Miya Petitgoue recognized a quorum was present.

Assistant Director Petitgoue asked the Board to review the January 7, 2026 regular meeting minutes, which had been made available to the Committee in advance of the meeting. **Upon a motion by Board Member Robinson and seconded by Board Member Coy, the Board voted on a roll call vote to approve the meeting minutes from January 7, 2026.**

Assistant Director Petitgoue presented the ECDA report to the Board. ECDA Housing Rehabilitation has 24 construction projects in progress with 6 completed in the month of January (3 Lead Hazard Control, 1 Healthy Homes, and 2 Median Income Rehabilitation Assistants – MIRA). ECDA waitlists still remain closed and at 160 for General Waitlist and 89 for Lead Assistance Waitlist. Assistant Director Petitgoue gave an update on the 2025 Lead Hazard Control Award – ECDA team is still in negotiations with the Federal Housing and Urban Development (HUD) Office of Lead Hazard Control and Healthy Homes (OLHCHH).

Board Member Williams asked a question regarding residents’ ability to sign up to receive funding from more than one ECDA rehabilitation program. Assistant Director Petitgoue clarified that when a property is on the waitlist, they are qualified for programming based on funding availability within programs and needs of the home. Assistant Director also clarified confusion that ECDA programming is not in any way connected to programming through the Kankakee County Community Service, Inc (KCCSI). ECDA’s CDBG Demolition is on hold due to the cold temperatures delaying the backfill for the property.

ECDA’s Business Licensing and Attraction update included data from December 2025. There were four (4) new business licenses processed – this includes businesses that were address and ownership changes. Assistant Director communicated the upcoming Lunch n’ Learns for March 3rd and April 7th. ECDA’s Annual Luncheon is the Thursday before Merchant Street Music Fest, July 23, 2026.

CDBG Public Service funds for the 2025-26 Program Year are able to draw down funds for receipts dated May 2025 through April 2026. Agencies are required to complete a Quarterly Report by February 13, 2026 and that will provide a better understand of where each program is at. Currently no program funds have been drawn down. The schedule for the 2026-27 Program was reviewed. The Public Hearing for CDBG Public Service will take place today as a part of the Community Advisory Board Meeting. March’s CAB Meeting will include a deliberation of CDBG Public Service Allocations

*Community Advisory Board Members: Roderick Sessions (1), Ximena Ramirez (2), Pat Coy (3), Paula Robinson (4), Doug Young (5), Zelma Evans (6), Nettie Williams (7)*

to submit to City Council's Community Development (CD) Committee. Once CD Committee provides recommendation, it will go before City Council for final approval. Assist. Director Petitgoue clarified that though we have not received our allocation amount from CDBG for this program year, we are anticipating it to be the same as previous years.

The Private Security Incentive Program ("PSIP") is actively accepting applications. ECDA processed 55 applications in 2025, spending \$10,493.70. Four (4) applications were processed in January, totaling \$634.51. There are \$5,231.97 remaining funds and City Council is discussing what funding looks like for this program.

Board Member Coy asked if ECDA has had agencies in the CDBG Public Service Program end the year without drawing down their funding. Marlena Kalafut, CDBG Program Manager, clarified that Public Service funding has to be spent within the program year that they are received. Unspent funds cannot be rolled into the new program year, due to CDBG's restrictions on allowable costs associated with the Public Service Program. Unspent funds in the Public Service Program are reallocated to other CDBG Programming, primarily Housing Rehabilitation as this is the program with the most need.

ECDA continues to promote its office's programs through social media outreach (1,524 Facebook followers and 419 Instagram followers) and electronic newsletter (652 subscribers). ECDA will be hosting a Community Conversation with Riverside on Mental Health on March 12, 2026 at 5:30 PM at the Kankakee County Museum. Community meetings for February include the Kankakee County Community Outreach Leadership Team (KCCOLT) meeting, Kankakee County Continuum of Care Meeting, and United Way's Day of Action Planning.

Under New Business, Assist. Director Petitgoue introduced the Public Service Public Hearing. Assist. Director Petitgoue clarified that though we have not received our allocation amount from CDBG for this program year, we are anticipating it to be the same as previous years.

Board Member Roderick Sessions (1) joined the meeting.

**Upon a motion by Board Member Robinson and a second by Board Member Williams, the Board voted on a roll call vote to enter into the CDBG Public Service Public Hearing.**

Agencies Presented in the following order regarding the projects listed:

1. Hippocrates: Neighbors in Need Health Initiative for \$15,000
2. Cornerstone: Resource Closet for Women and Children for \$5,000
3. Harbor House: DV Survivor Homelessness Prevention and Support for \$21,600
4. Catholic Charities: Horizon Joint Transitional and Rapid Rehousing Program for \$26,500

**Upon a motion by Board Member Coy and a second by Board Member Williams, the Board voted on a roll call vote to exit the CDBG Public Service Public Hearing.**

Under CAB Comments, Board Member Coy reminded the group of the West Side Garage Sale Days for 2026 that he is coordinating within the neighborhood. Those dates are scheduled for May 2026 28-30, 2026. In response to a question from Board Member Coy, Assistant Director Petitgoue also confirmed that March's CAB Meeting will include a deliberation of CDBG Public Service Allocations to submit to City Council's Community Development (CD) Committee. The board then had a discussion that if the funding amount is the same as previous years, there will be funds

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left over that could be allocated to the applicants in addition to what they requested. Board Member Sessions requested an update on the Community Advisory Board (CAB) information on the ECDA webpage. Assistant Director Petitgoue communicated that she will be sending out a sign-up for headshots and some questions to build CAB Member bios. Currently, the webpage does list names and Wards.

Board Member Coy asked about ECDA being present at West Side Ward Meetings. Assist. Director Petitgoue communicated that ECDA's Community Outreach Coordinator, Samantha Rocknowski, is who would attend those meetings and CAB Members or City Council Members can coordinate with Ms. Rocknowski.

**Upon a motion by Board Member Williams and seconded by Board Member Robinson, the Board voted via voice vote to adjourn at 1:15 p.m.**

The next meeting of the Committee will be Wednesday, March 4, 2026 at 12:00 PM.

Respectfully Submitted,

Miya Petitgoue